

**July 2026**

Dear Parents,

Parent/Teacher Interviews are an important opportunity for parents, students, and teachers to discuss progress and next steps in learning.

All bookings will be made through the **Parent Portal in Sentral**. Instructions are included in this letter.

We strongly encourage all parents to book an interview to support their child's learning progress. This is especially important for students in Years 3, 7, and 12, and interviews are expected for all students in Years 3–12. We would love to see you in person on campus, as these conversations are essential for building strong partnerships between home and school. If you're unable to attend in person, there will be an option to join via Zoom.

All students are expected to attend their interviews alongside their parents. These meetings provide an important opportunity for students to reflect on their progress and engage in the conversation about their learning goals.

### Interview Options

#### **Wednesday 29 July:**

- *Face-to-Face*, 1:30 pm – 4:30 pm

#### **Thursday 30 July:**

- *Secondary (Online only)*, 8:00 am – 4:00 pm
- *Primary (Face-to-Face or Online)*, 8:00 am – 4:00 pm

### Key Information

- Interviews are 10 minutes, and availability may be limited.
- Please book via the Parent Portal on Sentral.
- Bookings will be open from Monday, 20<sup>th</sup> July and will close on Monday, 27<sup>th</sup> July at 4.00 pm.
- Thursday 30<sup>th</sup> July is a pupil-free day to allow families to attend scheduled interviews.
- If you have multiple children with the same teacher, please book separate appointments for each child.
- If you cannot secure a time or need additional discussion, please contact your campus to arrange an alternative meeting.
- Students are expected to attend interviews and should attend in full school uniform.

### Additional Notes

Some interstate teachers may have different availability due to time zones. Part-time staff who don't work on these days or those on leave will not be available and will not appear in the booking list.

If you need to meet outside the scheduled times, please contact your campus or the relevant teacher directly.

Instructions for booking interviews follow. If you need assistance, please contact your campus office.

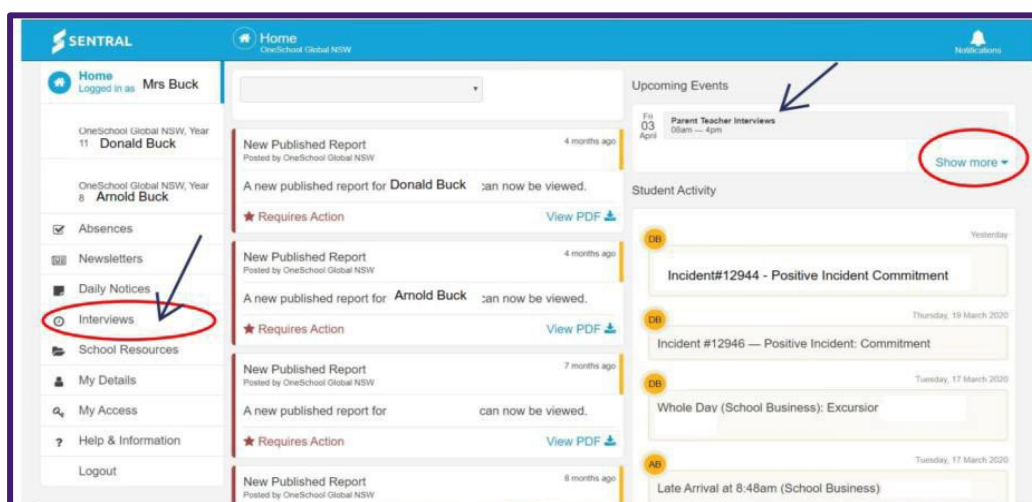
We look forward to a successful event.

Kind regards,

The AU Education Team  
**OneSchool Global**

## INSTRUCTIONS ON HOW TO BOOK APPOINTMENTS

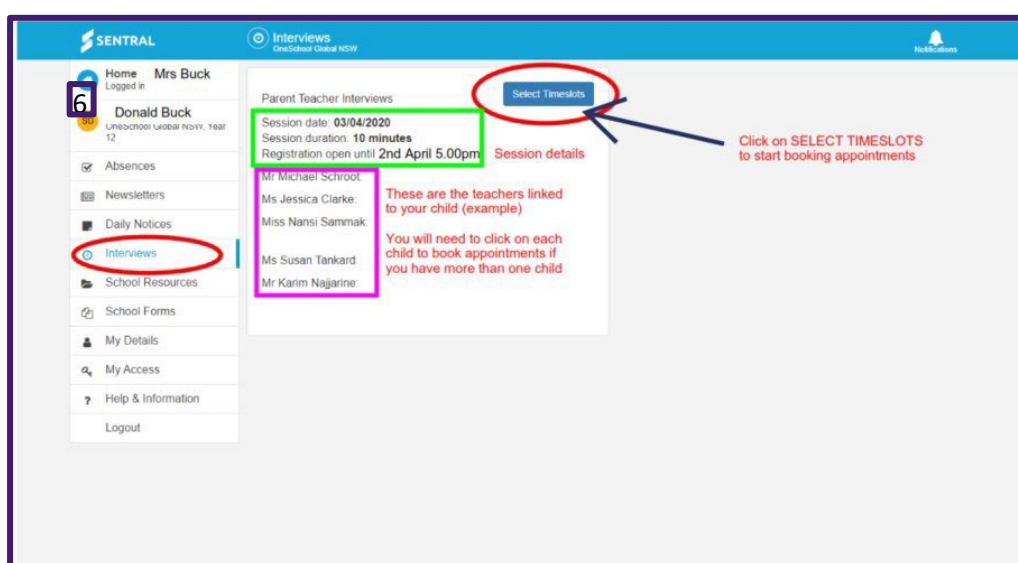
1. Log into the Sentral Parent Portal
2. Once you have logged in, go to the **INTERVIEWS** tab on the left-hand side.  
(After you have made bookings you can view them under *Upcoming Events* and the *Show More* option 2)



3. You will see four available options: Wednesday 29 July, or three options on Thursday 30 July. Please select the option that best suits your availability. (primary F2F, primary online, secondary online).
4. Once you have selected **INTERVIEWS** you will notice some information relating to the child you have selected.

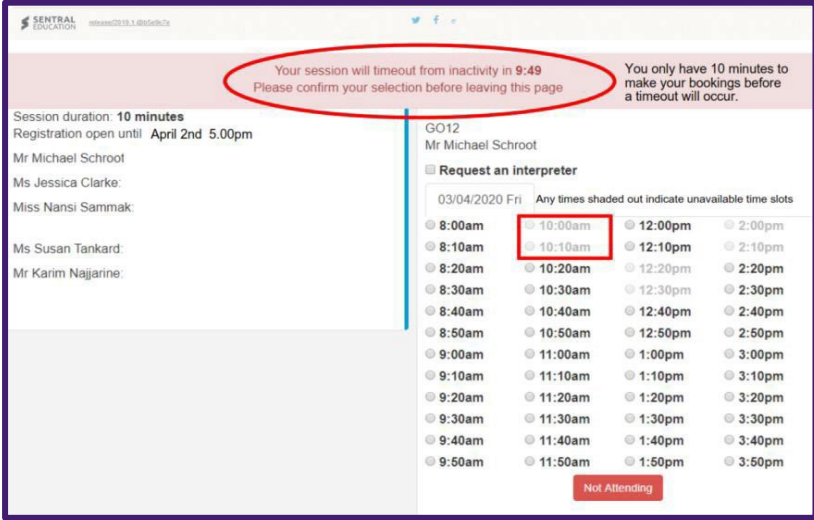
**NOTE:** You will have to repeat the same process for each child by clicking on their name on the left-hand side and completing the same steps.

5. Click on **SELECT TIMESLOTS**



5. You have 10 minutes to complete your bookings

Any times that are shaded out indicate unavailable timeslots You can select **Not Attending** for a particular teacher.



SENTRAL EDUCATION nshsaa2019.1.00a5d9c7a

Session duration: **10 minutes**  
Registration open until: **April 2nd 5.00pm**

Mr Michael Schroot  
Ms Jessica Clarke  
Miss Nansi Sammak  
Ms Susan Tankard  
Mr Karim Najjarine

GO12  
Mr Michael Schroot  
☐ Request an interpreter

03/04/2020 Fri Any times shaded out indicate unavailable time slots

|        |         |         |        |
|--------|---------|---------|--------|
| 8:00am | 10:00am | 12:00pm | 2:00pm |
| 8:10am | 10:10am | 12:10pm | 2:10pm |
| 8:20am | 10:20am | 12:20pm | 2:20pm |
| 8:30am | 10:30am | 12:30pm | 2:30pm |
| 8:40am | 10:40am | 12:40pm | 2:40pm |
| 8:50am | 10:50am | 12:50pm | 2:50pm |
| 9:00am | 11:00am | 1:00pm  | 3:00pm |
| 9:10am | 11:10am | 1:10pm  | 3:10pm |
| 9:20am | 11:20am | 1:20pm  | 3:20pm |
| 9:30am | 11:30am | 1:30pm  | 3:30pm |
| 9:40am | 11:40am | 1:40pm  | 3:40pm |
| 9:50am | 11:50am | 1:50pm  | 3:50pm |

6. Once you have selected the appropriate timeslot select confirm and continue to book appointments
7. Continue making bookings with remaining teachers and make sure that you CONFIRM APPOINTMENTS